

REGULATORY CONDITIONS

- 1) Classification will be only for operational Homestays.
- 2) Once the unit applies for classification, it has to be ready for inspection by the committee
- 3) Classification will be valid for 2 years from the date of issue of order or in case of reclassification, from the date of expiry of the last classification, provided that the application has been received at least 3 months before the expiry of the last classification.
- 4) The classification for Homestay units will be given only in those cases where the owner/promoter of the unit along with his/her family is physically residing in the same unit.
- 5) A certificate from the Local Authority should be submitted along with the application.
- 6) A Police Clearance Certificate from the Local Station House Officer should be submitted along with the application.
- 7) All applications for the classification or reclassification must be complete in all respects including application form, application fee, prescribed clearances, NOCs, certificates, checklist etc. The incomplete application is liable to be rejected.
- 8) The application fee payable for classification or reclassification will be as follows. The Demand Draft may be payable to the Director, Department of Tourism, Government of Kerala, payable at Thiruvananthapuram. The fee is not refundable in case of rejection of classification or considering for classification in lower classes.

Classification/Reclassification	Category of Classification Fee (in Rs.) 3000
Class A (Diamond House)	3000
Class B (Gold House)	2000
Class C (Silver House)	1000

- 9) In case of dissatisfaction with the decision of the categorization on classification, the unit may appeal to the Secretary (Tourism), Government of Kerala within 30 days of receiving the communication regarding classification/reclassification.
- 10) The presence of facilities and services will be evaluated against the checklist and score sheet by the Committee. The checklist should be duly filled in and signed on all pages and submitted to the Department of Tourism with the application.
- 11) The classified units are expected to maintain required standards at all times. The Classification Committee could inspect the same at any time without previous notice. Any serious deficiencies will be reported to the Department of Tourism and the Department is free to take any action including cancellation of the classification.
- 12) Any deficiencies/rectification pointed out by the Committee will have to be complied within the stipulated time. Failure to do so will result in rejection of the application.
- 13) The Committee may recommend a category either higher or lower than the one applied for. In case of higher than the one applied for, the applicant will have to deposit the required fee for the recommended category. However, in case of lower category, there will be no refund of the extra fee.
- 14) Any changes in the facilities of the unit shall be reported to the Secretary, District Tourism Promotion Council within 30 days.
- 15) All the classified units shall have to submit Form C with passport details to the Police Station as done by the hotels while accommodating foreign nationals.

16) The Department of Tourism, Government of Kerala reserves the right to modify the guidelines/items and conditions from time to time.